

Ki-Jana Potee

Kijana.Senior13@gmail.com
6015949014
Hattiesburg, MS

Experience

4th Grade Reading

Laurel School District • Laurel, MS

07/2023 - Present

7th ELA & 8th Social Studies Teacher/Department Chair

Laurel School District • Laurel, MS

08/2020 - 05/2023

Created engaging lessons to increase reading and comprehension.

Worked in conjunction with an ELA team to ensure success of the students in rising grades.

Maintained and advised the revamped Jr Beta Club for 6-8 grades.

Planned and lead PLC meetings

Served on the school improvement team for 2 years, overseeing student and staff celebrations and analyzing data.

Served as the Canvas trainer for the School, assisting in page design and class setup

Created a male mentoring group for at-risk students

ELA Teacher

2nd -6th Grade Gifted Long-term Substitute

Hattiesburg Public School District • Hattiesburg, MS

09/2019 - 01/2020

Created engaging activities for gifted students.

Worked in conjunction with gifted teachers to ensure proper techniques and methods were used.

3rd -5th Grade ELA Summer School Teacher

Holmes County Consolidated School District • Tchula, MS

05/2019 - 06/2019

Created engaging lessons to increase reading and comprehension.

Facilitated different STEM related projects.

Worked in conjunction with an ELA team to ensure success of the students in rising grades.

Education

Educational Administration

Jackson State University

12/2022

Higher Education Student Affairs

The University of Southern Mississippi

05/2020

Bachelors of Liberal Studies/Leadership Certificate

The University of Southern Mississippi

05/2018

Certificates

Administration K-12, English 7-12, Home Economics 7-12, Social Studies 7-12